

BRECHIN LANES' COMMUNICABLE DISEASE PREVENTION PLAN

Purpose

The purpose of this policy is to outline the processes and procedures workers are expected to employ surrounding the prevention and management of communicable diseases, such as COVID-19 and SARS, in the workplace, and to outline the steps management will take to protect their safety.

Application

This policy applies to all workers (part time, full time, permanent, temporary, seasonal, employees, and sub-contractors) performing duties in and around Brechin Lanes/Escapism Escape Rooms facilities and associated locations, at all times.

POLICIES & PROCEDURES

Prevention

Brechin Lanes/Escapism Escape Rooms' number one priority is the health and safety of our employees and customers. We commit to taking every reasonable precaution to protect our employees and customers, and prevent the contraction and spread of communicable diseases, by:

- Managing a regular facility cleaning and disinfecting strategy
 - Areas to be thoroughly cleaned and disinfected after each group. This includes, but is not limited to: Bowling balls, bowling shoes (inside and out), seating, tables, scoring tables, escape room high-touch surfaces
- Maintaining barriers between staff and customers (where it does not negatively impact business operations)
- The use of HEPA filters inside the facility to ensure clean air at all times
 - Four separate units each include a polyester filter, a charcoal filter, and a HEPA filter
- Providing masks and hand sanitizer to staff and customers and promoting their use
- Automatic door openers to reduce the touch points on entry/exit doors
- Posting signage reminding customers and staff of safety standards and procedures
- Promoting hygienic workplace practices, including but not limited to: handwashing, uniform/attire cleaning, etc.
- Promoting workers to use the Provincial Public Health Authority's self-screening tool to perform a "self-check" before coming to work, and if they are not well, to communicate this with their manager/supervisor, and to stay home from work and take necessary steps to test and/or recover. Filling out a checklist is no longer required.

Management

Should a worker experience symptoms associated with a communicable disease, Brechin Lanes/Escapism Escape Rooms commits to take the follow steps in support of our employees.

Employees shall adhere to these procedures:

- Immediately report these symptoms to their manager/supervisor.
- Leave the workplace and go directly home to self-isolate.
- The worker shall remain at home in a quarantine scenario until they follow up with their physician, and either receive a negative test result, or are symptom free for at least 24 consecutive hours.
- The company shall perform a thorough clean of the spaces that the worker came into direct contact with.
- The company will closely monitor the health of employees who have come into direct contact with the worker, while maintaining each employee's privacy and confidentiality to the utmost of our abilities.

Financial & Occupational Supports

- While the worker is in self-isolation and/or quarantine;
 - they can request to utilize their vacation time/pay over this time;
 - they can take an unpaid leave of absence and access any current government sick day programs
 - if the virus was contracted at work, the employee may have access to WorkSafeBC benefits
- While the worker is experiencing symptoms, getting tested, or recovering from illness, their position is protected. Barring unforeseen circumstances, Brechin Lanes/Escapism Escape Rooms will make every attempt possible to return the worker to the original position and duties they left, or as close of a position as possible that is available
- Emotional support may be obtained through open and honest discussion with your manager/supervisor at any time, the Provincial Public Health Authority Helpline.